



# CHANGE OF ADDRESS FORM

To: ORIX Leasing Singapore Limited, 331 North Bridge Road #19-01/06 Odeon Towers Singapore 188720  
(Please complete form in BLOCK letters and allow three (3) working days for your records to be updated.)

PARTICULARS	
Company/Individual Name*	_____
Business Reg/NRIC/PP No *	_____
Agreement No(s)	_____
NEW MAILING ADDRESS AND CONTACT NO.	
Mailing Address: (for sending statement and correspondence)	
Street	_____
Block _____ Level _____ Unit _____	
Building _____ Postal Code _____	
Email Add	_____
Fax _____ Tel _____	
NEW REGISTRATION ADDRESS	
Registration Address: (If different from mailing address)	
Street	_____
Block _____ Level _____ Unit _____	
Building _____ Postal Code _____	
CHANGE OF EQUIPMENT LOCATION	
Location Address: (If different from mailing address)	
Street	_____
Block _____ Level _____ Unit _____	
Building _____ Postal Code _____	
AUTHORISED SIGNATURE	
<u>Note:</u> Signatures will be verified against any of your signature records with OLS	
Signature of Authorised Signer/s and Date Submitted	Company Stamp (where applicable)
_____	_____
FOR OLS USE ONLY	
Date Received	_____
Attended By	_____
* Delete where not applicable	